



# Teacher's Notes for Using BurlingtonEnglish Student Lessons

## Introduction to Onboarding Students

Welcome to **BurlingtonEnglish**! Use this step-by-step guide to help your students easily get started with **BurlingtonEnglish Student Lessons**.

**Module 1:** Teach students how to access BurlingtonEnglish on different devices.

**Module 2:** Teach students how to navigate and complete activities in the Student Lessons.

You may divide this training into one or two class sessions, depending on your schedule and students' needs. Allow students plenty of time to practice and ask questions.

### Prior to Instruction:

1. Go to [www.BurlingtonEnglish.com](http://www.BurlingtonEnglish.com).
2. Click the blue 'BE Login' button.
3. Type in your username and password.
4. Select the Courses tile.
5. Select *Student Orientation*.
6. Select *Using BurlingtonEnglish Student Lessons*.
7. Project your computer screen onto the whiteboard or share your screen if you are teaching virtually.

**Teaching Tip:** Set your language to Spanish (Latin America) so you can show your students translations in the Student Lessons.

## Module 1: Accessing BurlingtonEnglish

(Approximately 30 minutes)

### 1 Provide students with their username and password.

Have students write their username and password in their notebook.

### 2 Teach students how to access BurlingtonEnglish.

## Select Lesson 1: Accessing BurlingtonEnglish Courses from a Laptop, Desktop, or Chromebook

### Activity 1:

- a. Click the *Languages* button (  ). Then, select *English US*.

Point out that students can choose to listen to the tutorial with voiceover in their own language.

- b. Play the video. Pause at (00:53), *Select a Location*, to point out and emphasize the location you would like students to select. Then continue playing the video.

Selecting a location is important, as it can affect your data for proxy hours / distance learning.



### Activity 2:

- a. Click on Activity 2.
- b. Point to the instructions and read them with your students.
- c. Click the Translations icon (🌐) in the upper right corner of the screen to see the instructions translated.
- d. Complete the activity with your students.
- e. Show students how to click *Check* after completing the activity.

Point out that students must click *Check* to receive a score for the activity.

- f. Show students the score for the activity (bottom left corner of the screen).
- g. Click *Reset*. Call on students to practice the activity (using your mouse).

Optional: Have student practice logging in on a laptop, desktop, or Chromebook.

**Teaching Tip:** Students can click on the eye (👁️) icon to view their password to make sure they have entered it correctly. Passwords are case sensitive.

## Select Lesson 2: Accessing BurlingtonEnglish Courses from a Tablet or Smartphone

### Activity 1:

- a. Play the video.
- b. Replay the video, but pause and have students complete each step below on their own tablet or smartphone:

**00:39** Go to the Apple App Store or Google Play Store and download the BurlingtonEnglish app.

**00:42** Open the BurlingtonEnglish app.

**00:47** Log in to BurlingtonEnglish.

**00:59** Select a Location. (Point out and emphasize the location you would like students to select. This is important, as it can affect your data for proxy hours / distance learning.)

**01:05** Select the Courses tile.

### Activity 2:

- a. Click on Activity 2.
- b. Point to the instructions and read them with your students.
- c. Click the Translations icon (🌐) to see the instructions translated.
- d. Complete the activity with your students.
- e. Show students how to click *Check* after completing the activity.
- f. Show students the score for the activity.
- g. Click *Reset*. Call on students to practice the activity.

### Student Practice

Have students log in to BurlingtonEnglish on their own device and complete Module 1: Lessons 1 and 2.

**Teaching Tip:** When using a tablet or smartphone, students must log in using the BurlingtonEnglish app.



## Module 2: Using BurlingtonEnglish Student Lessons (Approximately 60 minutes)

### 1 Review the login process.

Project your computer screen and walk through the login process.

You can call on students to identify the steps or share the mouse to have them assist you.


### 2 Access the Student Lessons.

- a. Click on the Courses tile and select *Student Orientation*.
- b. Select *Using BurlingtonEnglish Student Lessons*.
- c. Select *Student Lessons*.


### 3 Walk through the Student Lessons.

#### Select Lesson 1: Welcome to BurlingtonEnglish Student Lessons


##### Activity 1:

- a. Click the *Languages* button (  ). Then, select *English US*.
- b. Play the video.

##### Activity 2:

- a. Click on Activity 2.
- b. Point to the instructions and read them with your students.
- c. Click the Translations icon (  ) to see the instructions translated.
- d. Complete the activity with your students.
- e. Show students how to click *Check* after completing the activity.
- f. Show students the score for the activity.
- g. Click *Reset*. Call on students to practice the activity.

##### Activity 3:

- a. Click on Activity 3.
- b. Point to the instructions and read them with your students.
- c. Click the Translations icon (  ) to see the instructions translated.
- d. Complete the activity with your students.
- e. Show students how to click *Check* after completing the activity.
- f. Show students the score for the activity.
- g. Click *Reset*. Call on students to practice the activity.
- h. Click the Back arrow to return to the table of contents.



### Teaching Tip:

- If you select an answer that is incorrect, a red x will appear next to the question after you click *Check*. You can click on the red x next to the question to see the correct answer.
- After you complete the last activity in the lesson, point out the Lesson Progress circle in the top left corner of the screen. Click on the circle and then point out the lesson completion (*Completion*), best score for completed activities (*Best Score*), and time spent in the lesson (*Time*).

## Select Lesson 2: How to Record in BurlingtonEnglish

### Activity 1:

Play the video.

It is important to point out that students must allow BurlingtonEnglish to use the microphone on their device. Replay segment 00:56 to 1:03 in the video to show the image of the animated character pointing to *Allow*.

### Activity 2:

- a. Click on Activity 2.
- b. Point to the instructions and read them with your students.
- c. Click the Translations icon (🌐) to see the instructions translated.
- d. Complete the activity with your students.
- e. Click *Check*.
- f. Show students the score for the activity.
- g. Click *Reset*. Call on students to practice the activity.
- h. Click the Back arrow to return to the table of contents.

### Recording Tips:

- Recording in BurlingtonEnglish works best when students use earbuds or a headset with a microphone.
- If students do not have access to earbuds or a headset, they can record directly into the built-in microphone on their devices.






### Select Lesson 3: Recording Words and Phrases in BurlingtonEnglish


#### Activity 1:

Play the video.

#### Activity 2:

- a. Click on Activity 2.
- b. Point to the instructions and read them with your students.
- c. Click on the Digital Literacy Tip icon () and remind students to allow BurlingtonEnglish to use their microphone when prompted on their device.
- d. Click the Play button to listen to the first word (*Hello*).
- e. Click the Microphone icon () and wait for it to flash red. Then, record the word.
- f. Point out the green bars in the pronunciation feedback circle ()

It is OK if you and your students do not score 100% on recording activities. The SpeechTrainer is working to detect patterns in each speaker's pronunciation.

- g. Click the Play button inside the pronunciation feedback circle to hear your recording.
- h. Click the Translation icon () next to the word or phrase to see the translation.
- i. Continue recording the remaining words and phrases.
- j. Click *Check*.
- k. Show students the score for the activity.
- l. Click *Reset*. Call on students to practice the activity.
- m. Click the Back arrow to return to the table of contents.

#### Recording Tips:

- You must first click the Play button to hear each word or phrase to enable the microphone for recording.
- Encourage students to be patient when they begin recording in the Student Lessons for the first time. You can remind them of the recording tips shown in the video in Lesson 2.



## Select Lesson 4: Recording Conversations in BurlingtonEnglish

### Activity 1:

Play the video.

### Activity 2:

- a. Click on Activity 2.
- b. Point to the instructions and read them with your students.
- c. Click the first Play button to listen to the conversation.

The conversation will automatically continue if *Yes* is selected in the *Continuous* box at the bottom of the screen.

- d. Select *Mandy* in the *Choose Character* box (at the bottom of the screen).
- e. Click the Microphone icon next to Mandy's first line. Wait for it to flash red. Then, record the sentence.
- f. Continue recording the remaining lines in the conversation.
- g. Click the Play button inside the first pronunciation feedback circle to hear the recorded conversation.
- h. Click *Check*.
- i. Show students the score for the activity.
- j. Click *Reset*. Call on students to practice the activity.
- k. Click the Back arrow to return to the table of contents.

### Recording Tips:

- If you select *No* in the *Continuous* box at the bottom of the screen, you will need to click on each individual line to progress through the conversation.
- You can select *Yes* in the *Hide Text* box at the bottom of the screen to hide the text of the character whose lines are not being recorded.



## Select Lesson 5: Recording Multiple-Choice Activities in BurlingtonEnglish

### Activity 1:

Play the video.

### Activity 2:

- a. Click on Activity 2.
- b. Point to the instructions and read them with your students.
- c. Click the Play button in the top left corner of the picture.
- d. Call on a student to repeat the question that they hear. Then, click the Play button again.
- e. Click the Play button for the first answer choice. Then, call on a student to repeat the response.
- f. Click the Play button for the second answer choice. Then, call on a student to repeat the response.
- g. Ask students which response is correct. Then, click Play to hear the response again.
- h. Click the Microphone icon and wait for it to flash red. Then, record the response.
- i. Point out if the selected response is correct or incorrect and point out the pronunciation feedback circle.
- j. Click the arrow at the bottom of the screen to continue to the next question.
- k. Then, complete the next question.
- l. Point out the *Activity Completed* pop-up. Then, click *OK*.
- m. Show students the score for the activity.
- n. Click *Reset*. Call on students to practice the activity.
- o. Click the Back arrow to return to the table of contents.

**Recording Tip:** You must first listen to the statement or question to enable the microphone.

Once you have completed the onboarding process with your students, they will be ready to start working independently in the Student Lessons in their assigned course. You can provide each student with a copy of the Student Guide (found in the Course & Lesson Planner) to use as a reference as they work in the Student Lessons.

